



# RSL

Stanthorpe Sub Branch

SERVE - REMEMBER - INSPIRE

38 Marsh Street

PO Box 887

Stanthorpe Qld 4380

admin@stanthorperssubbranch.org

Phone: 07 4681 0047



### Branch Contacts

**President:** Martin Corbett, 0412 697 586  
president@stanthorperssubbranch.org

**Advocate:** Martin Corbett, 0412 697 586  
stanpension@gmail.com

**Secretary:** Paul Petter, 0402 128 552  
secretary@stanthorperssubbranch.org

**Treasurer:** Tom Page, 0434 212 485  
treasurer@stanthorperssubbranch.org

**Admin Assistant:** Connie Maggiolo  
admin@stanthorperssubbranch.org

### Women's Auxiliary

**President:** Veronica Ryan  
ryankavm@bigpond.com

**Secretary:** Helen Corbett  
stanthorpewomensauxiliary@gmail.com

### Office Hours

Tuesday 10am - 12noon

Friday 10am - 12noon

### Drop-in Centre

Friday 10am - 12noon

BBQ First Friday of Every Month

If you are close by, feel free to pop in.

### Useful Links

Stanthorpe Sub Branch - Website

www.stanthorperssubbranch.org

[stanthorperssubbranch.org](http://stanthorperssubbranch.org)

# FEBRUARY 2022

# CP NEWS

## PRESIDENT RAMBLINGS

First of all, we welcome you back for 2022 and hope you had a restful and enjoyable break over Christmas and New Year with your families and friends.

I will be attending the District AGM in Toowoomba on 25th and 26th February. District Sub Branches will be voting for the Vice President and Treasurer positions.

Our delegate will be voting for the nominee as per the committee's vote that was held at our board meeting on Tuesday 15th February, 2022.

Our Remembrance Garden behind the Sub Branch is now complete with a plaque being installed earlier this month. We invite all members to come down and view our garden. Our Drop Inn Centre is open every Friday from 10am - 12 noon. We operate under a COVID plan to ensure you that your health and safety is cared for.

*Cheers,  
Martin Corbett*

## FROM THE SECRETARY'S DESK

### Sub Branch Constitution

During the course of the last couple of years, there have been several changes to the Model Sub Branch Constitution published by RSL Queensland. These changes have been made as a result of advice provided by the Queensland Office of State Revenue (OSR) and concern regarding the distribution and use of Sub Branch assets, further the distribution of these assets should the association wind up. We have been advised that while we comply with OSR guidelines we will need to amend the wording in our constitution to reflect this advice.

Prior to the AGM next year, a draft of the proposed constitution will be available for members to consider. The following changes will be proposed:

#### Changes to Rule 5 Powers – insert new

5.4 Nothing in this constitution prevents the association from pursuing its charitable objects through the application of income or property or distributing its funds to any persons contemplated by the objects in rule 3.1(a).

5.5 No part of the income or property of the association will be paid or transferred directly or indirectly, by way of a dividend, bonus or otherwise to any member of the association.

#### Changes to Rule 52 General Financial Matters (amend to read)

52.6 The income and property of the association must be used solely for the purpose of promoting the association's objects.

#### Changes Rule 55 Winding up delete old rule and insert -

55.1 If the association is wound-up under part 10 of the Act or is otherwise dissolved, the association must:

- after satisfying all debts and liabilities, transfer all assets and property (real or personal but excluding cash assets and liquor and gaming licences and gaming machines);
- to an institution that may be registered as a charitable institution under the *Taxation Administration Act 2001 (Qld)*; or
- to an institution the Commissioner of State Revenue is satisfied has a principal object or pursuit of fulfilling a charitable object or promotion of the public good; or
- for a purpose the Commissioner of State Revenue is satisfied is charitable or for the promotion of the public good;
- to the extent that they are capable of being transferred, transfer any liquor and gaming licences and gaming machines to another entity (other than State Branch) having similar objects to those of the association, or otherwise

# FEBRUARY 2021

## NEWSLETTER

### SUB BRANCH AGM

Stanthorpe RSL Sub Branch AGM  
Sunday 27th March 2022  
Doors open at 1.15pm  
Meeting commences at 2.00pm

### BOARD MEETING

During the course of the year, your Sub Branch management committee meet for 11 board meetings. These are held on the second Tuesday of each month except in January when the Sub Branch is closed.

Our next meeting will be held on Tuesday 8th March, 2022.

### FRIDAY BINGO AND RAFFLES VOLUNTEERS NEEDED

With the eased restrictions, we have been able to recommence our weekly Bingo and Raffles at the Stanthorpe RSL Services Club.

We are needing some volunteers to assist our team on Friday morning for Bingo and Friday evenings when the Raffles are conducted.

If you are free and able to assist, please contact the Sub Branch on 4681 0047.

### LAST POST

We remember our Sub Branch Members who have passed away.

Lest we Forget

Arthur Rowe

Service for Arthur is  
Monday 7th March, 10am  
St Mary's Anglican Church,  
Kangaroo Point

- deal with those assets in accordance with the relevant provisions of the *Liquor Act 1992 (Qld)* and *Gaming Machine Act 1991 (Qld)*, as applicable;
- return all memorabilia (including any memorabilia obtained through bequests) to its rightful owner or arrange for it to be transferred to another District Branch or another Sub Branch for preservation and public display;
- cease and desist using the name or style 'RSL' or 'Returned & Services League' including in electronic media (including social media) and on signage, correspondence and all other communications whether verbal, electronic or otherwise; and
- promptly notify all relevant government authorities.

55.2 Surplus assets must not be distributed among the members of the association.  
55.3 In this rule— **surplus assets** has the meaning set out in section 92(3) of the Act.

### STANTHORPE RSL SUB BRANCH AGM

The Stanthorpe RSL Sub Branch (Inc) 2022 AGM will be held at the Stanthorpe RSL Services Club at 2.00pm on Sunday 27th March. All Life, Service and Social members are encouraged to attend.

This is your opportunity to listen to what our current board have been achieving on your behalf, over the past year and we will present the Sub Branch 2021 Financial Audit Report. It is also an opportunity for you to ask questions to the board.

Light refreshments will be supplied after the meeting and drink tickets will be given out when you sign in.

#### Election of Management Committee Directors

This year the following board positions are due for election; Secretary plus Two (2) other Directors (Board Members).

There shall be a rotational system of 3 year terms of office for each member of the Board, so that at each AGM approximately one third of the Board who have served approximately 3 years since they were elected.

All nominees are advised that the Stanthorpe RSL Sub Branch Inc has Public Liability Insurance with RSL Qld for \$20,000,000.00. Current Secretary, Paul Petter and Director Glen Gibson have indicated they will be re-nominating for their respective positions. Director Graham Cockerell will not nominate for his position.

#### Enclosed

1. A nomination form for members who wish to nominate for any of the above vacancies is enclosed. Completed nomination forms are to be returned and placed in the locked designated box on the reception desk at the Stanthorpe RSL Services Club by 5.00pm on Monday 14th March.

2. Due to our requirement to meet the ACNC Standard 5: Duties of Responsible Persons, we have included our Sub Branch Job Description for each position, which states their essential responsibilities, activities and duties. Each elected member will be required to sign the required acknowledgement documentation for their position after election. Directors are required to attend / and or complete compliance training on a yearly schedule.

To help all members to know who the nominees are, prior to voting, we are asking all nominees to write a maximum 200 word background biography and attach it to your completed nomination form. The results of the nominations will be published on the Sub Branch and Stanthorpe RSL Services Club Notice Board on Friday 18th March. Results can also be viewed on our Sub Branch website, complete with the nominee's bio. The nominee's bios will also be available to read on the day of the AGM at Services Club. At the AGM and prior to voting all nominees will be asked to stand to allow all members present to recognize who the nominee is.

Note: Social members elected to the Sub Branch board may not vote on league matter.

#### Notice of Motion

Any member who wishes to present a motion and rationale are to submit the motion in writing to the Sub Branch Secretary, Paul Petter, by 12 noon Tuesday 08th March, 2022.

## POSITION STATEMENTS

### POSITION SECRETARY

The Secretary is elected at the AGM by nomination and vote of the members or appointed by the board. (For eligibility see Stanthorpe RSL Sub Branch constitution)

As a director and executive officer be a leader and responsible for the efficient administration of the Sub Branch.

**ROLE:** The position of Secretary is;

- A leadership role and part of the executive;
- As a director accountable and responsible for the conduct of the Board in its stewardship of the Association;
- To act within their legal obligations contained within the relevant legislation pertaining to the governance and operations of the Sub Branch;
- Also responsible to ensure that the Board as a whole and individuals, maintain an ongoing awareness and understanding of the legal, moral and ethical responsibilities as an elected Board member;
- To ensure that the articles of the Stanthorpe Sub Branch Constitution are upheld at all times by all members of the Association, and ensure that any reported or identified breach of the Constitution is remedied in a timely manner;
- To ensure legally constituted Board meetings are held on a regular basis.

**DUTIES/RESPONSIBILITIES:** The secretary is to;

- Fulfill responsibilities as a director and act in the best interests of the Sub Branch;
- As executive officer, ensure the processes and procedures of the Sub Branch comply with legislative and governance requirements;
- Maintain and be custodian of Sub Branch records, accountable documents and assets;
- Be responsible for all administrative matters of the Sub Branch;
- Be the conduit for information to and from the Sub Branch, read, disseminate and reply to correspondence;
- Co-ordinate reports and returns on behalf of the Sub Branch as required;
- IAW with governing documents arrange/produce notices, agendas and meeting packs for Board and General and Annual General Meetings;
- Record proceedings take notes and produce minutes;
- Record details of charitable activities;
- Issue notices, circulars, newsletters;
- Maintain a data base of member's details in conjunction with the Membership Officer;
- Provide reports as required;
- Act as account signatory;
- Exercise delegations as required;
- Review as necessary and comply with Sub Branch policies.

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### POSITION DIRECTOR (Board Member)

As a Director will represent Sub Branch members as an elected board member.

**ROLE:** The position of Director is;

- Accountable and responsible for their conduct having regard to the stewardship of the Association;
- To act within their legal obligations contained within the relevant legislation pertaining to the governance and operations of the Sub Branch;
- Be responsible for maintaining an ongoing awareness and understanding of the legal, moral and ethical responsibilities of an elected Board member;
- To ensure that the articles of the Stanthorpe Sub Branch Constitution are upheld at all times by all members of the Association.

**DUTIES/RESPONSIBILITIES:** A Director is to;

- Attend board meetings;
- Support executive members;
- Put forward, consider and vote on motions and proposals;
- Take part in sub committees as required;
- Ensure compliance with governance procedures;
- Assist in planning and executing Sub Branch activities;
- Represent the Sub Branch as required;
- Maintain an awareness of Sub Branch financials;
- Comply with Sub Branch policies and procedures;
- Exercise delegations if required;
- Fulfill other roles such as Work Health and Safety officer or special projects (i.e. Web or Social development).

**\*\*\*Don't forget to attach your Background Biography to the completed Nomination Form\*\*\*  
\*\*\*Use the attached position statements to assist in framing your Resume\*\*\***

## NOMINATION FORM ~ 2022 AGM

**Closing 5.00pm, Monday 14th March 2022**

I		nominate		for
	NAME			
	SIGNATURE			
	RSL BADGE NO.			

### THE POSITION OF *(please tick one)*

<input type="checkbox"/> Secretary
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<input type="checkbox"/> Director
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I		second the above nomination of	
	NAME		NAME
	SIGNATURE		
RSL BADGE NO.			

I		accept the nomination as shown above.
	NAME	
	SIGNATURE	
	RSL BADGE NO.	

**[POSTION WILL BE FOR 3 YEARS]**

*Don't forget to attach your Background Biography to the completed Nomination Form\*\*\*  
\*\*\*Use the attached position statements is assist in framing your Resume\*\*\**