



RSL

Stanthorpe Sub Branch

SERVE - REMEMBER - INSPIRE

38 Marsh Street

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Branch Contacts

President: Martin Corbett, 0412 697 586
president@stanthorperssubbranch.org

Advocate: Martin Corbett, 0412 697 586
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Secretary: Paul Petter, 0402 128 552
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Treasurer: Tom Page, 0434 212 485
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Ceremonial Officer: Greg Williams
ceremonial@stanthorperssubbranch.org

Admin Assistant: Connie Maggiolo
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Women's Auxiliary

President: Veronica Ryan
ryankavm@bigpond.com

Secretary: Helen Corbett
stanthorpewomensauxiliary@gmail.com

Office Hours

Tuesday 10am - 12noon

Friday 10am - 12noon

Drop-in Centre

Friday 10am - 12noon

Useful Links

Stanthorpe Sub Branch - Website
www.stanthorperssubbranch.org

stanthorperssubbranch.org

FEBRUARY 2024

CP NEWS

PRESIDENT RAMBLINGS

Welcome to 2024! I hope you had a restful and enjoyable break over the Christmas and New Year with your families and friends.

This February Newsletter is all things AGM....

- Western District AGM in February,
- Our Sub Branch AGM in March and
- RSL Queensland State Congress in June

Later this month, Vice President Glen Gibson and I will be attending the Western District AGM in Toowoomba on Friday 23th and Saturday 24th February. An update from the meeting will be in our next newsletter.

We always welcome new members and our Drop-in Centre is a great place to meet. The centre is open every Friday from 10am-12noon to members and families to have a chat and a brew.

*Cheers,
Martin Corbett*

WOMEN'S AUXILIARY

Last year we welcomed a number of new members to our Auxiliary. We encourage Sub Branch members to speak to their partners and ask if they would like to join us for our monthly meetings, engage in social gatherings and to assist in various fundraising activities.

We meet on the second Monday of each month at 11.30am at the Sub Branch Drop-In Centre. Lunch follows the meeting at 12.30pm at the RSL Services Club.

Our AGM was held earlier this week with Veronica Ryan continuing as our President, Helen Corbett is our Secretary, Lin Holzheimer will be Vice President and we welcome Jacquie Large as Treasurer. The next meeting will be held on Monday 11th March.

ANZAC DAY 2024

DAWN SERVICE - Every year we are welcoming more and more veterans, their friends and our community members to our service. It is a tribute to Stanthorpe to witness an increased presence each year.

STREET MARCH - If there are any veterans who are unable to participate in the ANZAC Day Street March, can you please advise us. We will have our Sub Branch Kia transport you in the Street March. The pick-up point will be the RSL Services Club Car Park. Please email or call Connie at the Sub Branch, no later than Tuesday 9th April with your interest.

Last year, we asked that veterans and their supporting families meet in the street outside Pierpoint Motors. This was an ideal area to gather and allowed our district schools and community groups to form along Folkestone Street through to Matthew Street. This format will follow again this year and should you have any visitors, can you please ensure they are aware of this so our march can proceed smoothly.

WREATH LAYING SERVICE - This service allows your to lay a wreath in memory of your loved ones. If you would like to lay a wreath, can you please contact Connie at the Sub Branch (via phone or email) who can then forward your name and details to the SDRC co-ordinator.

STANTHORPE RSL SUB BRANCH AGM - 24th MARCH 2024

The Stanthorpe RSL Sub Branch (Inc) 2024 AGM will be held at the Stanthorpe RSL Services Club at **2.00pm, Sunday 24th March**. All Life, Service and Social members are encouraged to attend.

This is your opportunity to listen to what our current board have been achieving on your behalf, over the past year and we will present the Sub Branch 2023 Financial Audit Report. It is also an opportunity for you to ask questions to the board.

Light refreshments will be supplied after the meeting and drink tickets will be given when you sign in.

Election of Management Committee Directors

This year the following board positions are due for election;
President plus Two (2) other Directors (Board Members).

There shall be a rotational system of 3 year terms of office for each member of the Board, so that at each AGM approximately one third of the Board who have served approximately 3 years since they were elected.

All nominees are advised that the Stanthorpe RSL Sub Branch Inc has Public Liability Insurance with RSL Qld for \$20,000,000.00. Current President, Martin Corbett and Director Robert Swaine have indicated they will be re-nominating for their respective positions.

Enclosed

1. A nomination form for members who wish to nominate for any of the above vacancies is enclosed. Completed nomination forms are to be returned and placed in the locked designated box on the reception desk at the Stanthorpe RSL Services Club by **5.00pm on Sunday 3rd March**.

NO nominations will be accepted at the AGM.

2. Due to our requirement to meet the ACNC Standard 5: Duties of Responsible Persons, we have included our Sub Branch Job Description for each position, which states their essential responsibilities, activities and duties. Each elected member will be required to sign the required acknowledgement documentation for their position after election. Directors are required to attend / and or complete compliance training on a yearly schedule.

To help all members to know who the nominees are, prior to voting, we are asking all nominees to write a maximum 200 word background biography and attach it to your completed nomination form. To assist with writing your Resume, a copy of each position statement can be found on page 4.

The results of the nominations will be published on the Sub Branch and Stanthorpe RSL Services Club Notice Board on **Friday 8th March**. Results can also be viewed on our Sub Branch website, complete with the nominee's bio. The nominee's bios will also be available to read on the day of the AGM at Services Club. At the AGM and prior to voting all nominees will be asked to stand to allow all members present to recognize who the nominee is.

Note: Social members elected to the Sub Branch board cannot vote on league matters.

Notice of Motion

Any member who wishes to present a motion and rationale are to submit the motion in writing to the Sub Branch Secretary, Paul Petter, by **12 noon Tuesday 5th March**.

Cheers, Martin Corbett (President)

RSL QUEENSLAND STATE CONGRESS

In mid January, all RSL Queensland members would have received by email, a notification for the upcoming State AGM on Saturday 22nd June. Nominations are being called for State President (Board Chair) and two (2) skills-based Board Directors. Nominations for these positions were formally opened on Monday 22nd January.

In accordance with By-Law 3, the nomination forms for the above mentioned positions are available on the RSL Queensland website or if you are unable to access these, please come into the Sub Branch and we can assist with printing.

The role of the State President requires the incumbent to have the experience and capability to lead an organisation with a significant public profile, more than 35,000 members and an annual turnover of \$233.1m in 2022. The State President ensures that the organisation is well governed and conducts its affairs in accordance with RSL Queensland's Objects at all times. The responsibilities and accountabilities of the State President are referenced throughout RSL Queensland's Constitution.

The essential capabilities sought for the two Board Director positions are financial and legal, with a focus on professional qualifications, currency and recency of practice, commercially relevant experience and leadership in these two specialty areas. In order to maintain transparency and ensure that eligible candidates are identified, an independent third-party, Directors Australia, will be used in this process to determine the nominees satisfy the eligibility criteria before their nomination is put to members for a vote.

Nominations for State President and Board Directors are to be returned to the Sub Branch no later than **Friday 8th March**, so applications can be forwarded to the State Secretary.



Nominations Closing 5.00pm, Sunday 3rd March 2024

Position Statement - Page 4

| | | | | |
|----------|---------------|-----------------|--|------------|
| I | | nominate | | for |
| | NAME | | | |
| | SIGNATURE | | | |
| | RSL BADGE NO. | | | |

THE POSITION OF (please tick one)

| |
|---|
| <input type="checkbox"/> President |
|---|

| |
|--|
| <input type="checkbox"/> Director |
|--|

| | | | |
|----------|---------------|---------------------------------------|--|
| I | | second the above nomination of | |
| | NAME | | |
| | SIGNATURE | | |
| | RSL BADGE NO. | | |

| | | |
|----------|---------------|--|
| I | | accept the nomination as shown above. |
| | NAME | |
| | SIGNATURE | |
| | RSL BADGE NO. | |

[POSTION WILL BE FOR 3 YEARS]

******Don't forget to attach your Background Biography to the completed Nomination Form***
Use the attached position statements (on page 4) to assist in framing your Resume***

POSITION STATEMENTS

POSITION - PRESIDENT

As a director and chair of the board of management provides leadership to the Sub Branch.

ROLE:

The position of President is to;

- A leadership role that is accountable and responsible for overall conduct of the Board in its stewardship of the Association;
- Part of the executive;
- To act within their legal obligations contained within the relevant legislation pertaining to the governance and operations of the Sub Branch;
- Responsible to ensure that the Board as a whole and individuals, maintain an ongoing awareness and understanding of the legal, moral and ethical responsibilities as an elected Board member;
- To ensure that the articles of the Stanthorpe Sub Branch Constitution are upheld at all times by all members of the Association, and ensure that any reported or identified breach of the Constitution is remedied in a timely manner;
- To ensure legally constituted Board meetings are held on a regular basis.

DUTIES/RESPONSIBILITIES

The President is to;

- Act in the best interests of the Sub Branch;
- Fulfill responsibilities as director;
- Attend and chair general, monthly and executive meetings;
- Oversee all activities of the Sub Branch;
- Manage the strategic and business planning processes as part of the executive;
- Represent the Sub Branch and attend District and State Congress as delegate;
- Ensure Sub Branch complies with all governance requirements;
- Interpret Sub Branch, District, State and National Rules;
- Provide policy advice when required;
- Provide verbal or written monthly reports and table at each Board Meeting and yearly at the AGM;
- Act as account signatory;
- Delegate duties as required;
- Review as necessary and comply with Sub Branch policies.

POSITION - DIRECTOR (Board Member)

As a Director will represent Sub Branch members as an elected board member.

ROLE:

The position of Director is to;

- Be accountable and responsible for their conduct having regard to the stewardship of the Association;
- Act within their legal obligations contained within the relevant legislation pertaining to the governance and operations of the Sub Branch;
- Be responsible for maintaining an ongoing awareness and understanding of the legal, moral and ethical responsibilities of an elected Board member and
- To ensure that the articles of the Stanthorpe Sub Branch Constitution are upheld at all times by all members of the Association

DUTIES/RESPONSIBILITIES:

A Director is to;

- Attend board meetings;
- Support executive members;
- Put forward, consider and vote on motions and proposals;
- Take part in sub committees as required;
- Ensure compliance with governance procedures;
- Assist in planning and executing Sub Branch activities;
- Represent the Sub Branch as required;
- Maintain an awareness of Sub Branch financials;
- Comply with sub branch policies and procedures;
- Exercise delegations if required and
- Fulfill other roles such as Work Health and Safety officer or special projects (i.e. Web or Social development)

****Don't forget to attach your Background Biography to the completed Nomination Form****

****Use the above position statements to assist in framing your Resume****